

MINUTES

HELD ON THURSDAY 16TH JANUARY 2020 AT BUXTED MEDICAL CENTRE

Present:

Alex Pincus (AP), Carol Sweetland (CS), Linda Pugsley (LP), Sylvia Shilliam (SS), John Wenham (JW), Gillian Rice (GR), Sue Trenchard (ST) (Practice Manager @ Manor Oak), Lynne Fraser (LF), Jackie Smith (JS) (Practice Manager @ Buxted), Sara Sawyer (SSr) (Buxted)

Item	Minutes	Action
1.	<p>Apologies for Absence: Stephanie Newman, Vanessa Biggs, Quinten Birch, Alison Ledward, Deidre Browning.</p> <p>Deidre Browning has now resigned from the group.</p>	
2.	<p>Adoption of minutes of last meeting and action items: The Practice Manager at East Hoathly did not retire, it was the Practice Nurse – minutes to be changed to reflect this.</p>	
3.	<p>Surgery Update: Following the recent reorganisation of the Sussex CCG,s Dr Gill has been appointed Chief Medical Officer for the new Sussex CCGs. Her new work schedule will include a half day surgery at Manor Oak.</p> <p>The practice has successfully recruited a new salaried GP, Dr Bukola Oreola, who will be working at Buxted 3 full days a week from mid-March.</p> <p>Nurse Practitioner Linda Elphick will be returning to Manor Oak from January 2020 where she will work Monday, Tuesday and Friday.</p> <p>A New Nurse Practitioner Elizabeth Sadler will be starting in February and working at both Buxted and East Hoathly.</p> <p>GP Registrars – Dr Uzma Ehsanullah will be with us until August; Dr Katie Dalrymple will be with us for at least a year. Both doctors are part time and completing the final part of their GP training.</p> <p>ST to send LP a list of equipment brought with fundraising at Manor Oak.</p> <p>GR suggested of re-covering the couch in the HCA and will pass contact details on to JS.</p> <p>The surgery has received positive feedback regarding the call waiting system.</p>	
4.	<p>Proposed AGM:</p>	

	After a detailed discussion on the proposed AGM it was agreed that we would not hold a public forum but that it would be held as part of the next PPG Meeting .	
5.	Newsletter: The group thanked LP for her amazing work on the Newsletter. Spring 20 will be issued during March.	
6.	Website: JS to update the website with the links provided by LP	
7.	Patient Feedback: Nothing to report this month.	
8.	Health Awareness Displays: JW, who lives in E Hoathly, has kindly volunteered to check the surgery display there on a regular basis and report back to LP to save her frequent trips to E Hoathly surgery. March – Pain FT – Asthma and hay fever - This has now been abandoned to enable a display related to Coronavirus which will continue for as long as is needed. July/August – Breast cancer awareness/women’s health Sept – Weight/healthy eating Nov/Dec – tbc LP requested any other suggestions for the newsletter and display boards. LP is to liaise with Nick from Buxted Pharmacy for 4 displays a year. The group thanked LP and CS for all their hard work on the displays.	
9.	PRG Update: The Clinical Director for our Greater Wealden PCN is Dr Ragu Rajan, GP partner Mid Down’s Medical Centre. Dr Roche is Crowborough’s PCN Clinical Director.	
10.	Any Other Business: None was reported.	
11.	Date of next meeting: 22 nd April @ 5pm.	